



Client Questionnaire for Forming an Entity

GENERAL INFORMATION

Client Name: _____

Client Address: _____

Client Phone: _____

Client Mobile Phone: _____

Client Fax: _____

Client E-mail: _____

CPA Name/Address: _____

CPA Phone: _____

Referred By: _____

NOTICE REGARDING CORPORATE TRANSPARENCY ACT ("CTA")

I understand that my entity or entities must file an initial report with the U.S. Treasury's Financial Crimes Enforcement Network ("FinCEN") on or before the 30th day following Certificate of Formation issuance. I further understand that I, my entity, or entities have certain obligations per the CTA, further described in the CTA. I understand that my entity or entities must update the information provided to FinCEN in the event there is a change in ownership or management as detailed in the CTA.

Benenati Law Firm is not responsible for the entity's initial filing or any updated filings in compliance with the CTA unless I specifically request such filing in writing.

Entity Information – 1st Entity

Type of Entity (circle one): Corporation LLC PLLC LP

How Taxed (circle one): C-Corp S-Corp \pm Partnership Non-Profit Sole Proprietorship

Purpose of Entity: _____

Entity Name Choice No. 1: _____

Entity Name Choice No. 2: _____

Entity Name Choice No. 3: _____

Trademark/Logos: Do you anticipate requiring a trademark of the name or logo for the company that you want protected nation-wide? ____ Yes ____ No

How many employees do you intend to have in the first year? _____

If you will have employees, what is the first month that wages will be paid? _____

Who agrees to be the Registered Agent of the entity for official notices? _____

Address of Registered Agent*: _____

**Texas requires a physical street address be published for the Registered Agent: a PO Box is not permitted for this address.*

If Different from Registered Agent's address, list the mailing address to be published for the Entity: _____

INITIAL OWNERS		
Name	% Ownership	Capital Contribution
	%	\$
	%	\$
	%	\$
	%	\$

Initial Directors/Managers and Addresses*:

**Texas requires an address be published for each Director/Manager, PO Box is permitted*

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Officers:

President: _____

VP: _____

Secretary: _____

Treasurer: _____

\pm If the entity is taxed as a partnership for federal income tax purposes, then: each owner will be treated as a partner of the entity; the owners are not permitted to receive a salary from the entity; payments from the entity to the owners will be classified as guaranteed payments and each owner must include them in income as ordinary (self-employment) income.

(Non-Profits require a minimum of three directors)

Entity Information – 2nd Entity (if applicable)

Type of Entity (circle one): Corporation LLC LP
How Taxed (circle one): C-Corp S-Corp Partnership[±] Non-Profit Sole Proprietorship

Purpose of Entity: _____

Entity Name Choice No. 1: _____

Entity Name Choice No. 2: _____

Entity Name Choice No. 3: _____

Trademark/Logos: Do you anticipate requiring a trademark of the name or logo for the company that you want protected nation-wide? ____ Yes ____ No

How many employees do you intend to have in the first year? _____

If you will have employees, what is the first month that wages will be paid? _____

Who agrees to be the Registered Agent of the entity for official notices?

Address of Registered Agent*: _____

**Texas requires a physical street address be published for the Registered Agent: a PO Box is not permitted for this address.*

If Different from Registered Agent's address, list the mailing address to be published for the Entity: _____

INITIAL OWNERS		
Name	% Ownership	Capital Contribution
	%	\$
	%	\$
	%	\$
	%	\$

Initial Directors/Managers and Addresses*:

**Texas requires an address be published for each Director/Manager, PO Box is permitted*

Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

± If the entity is taxed as a partnership for federal income tax purposes, then: each owner will be treated as a partner of the entity; the owners are not permitted to receive a salary from the entity; payments from the entity to the owners will be classified as guaranteed payments and each owner must include them in income as ordinary (self-employment) income.

Officers:

President: _____

VP: _____

Secretary: _____

Treasurer: _____

(Non-Profits require a minimum of three directors)